

Buena Vista Electoral Board
2039 Sycamore Avenue
Buena Vista, Virginia 24416
Regular Meeting
Thursday
March 1, 2018
10: 00 a.m.

1. Call to Order – Quorum – Reference State Law 24.2 -107 - **Meeting started at 10:03 AM - In Attendance: Dr. James C. Bradford, Jr.; Gloria Martin, Emile Staton and John Brandt**
2. Appointment of Dr. James C Bradford, Jr. March 1, 2018 to February 28, 2021 – Reference State Law 24.2:106
3. Electoral Board Officers – Chairman, Vice Chairman and Secretary for March 1, 2018 – February 28, 2019 – Reference State Law 24.2:106 - **Motion to approve Jim as Chair by John, 2nd by Gloria – Approved; Motion to approve Gloria as Vice Chair by Jim, 2nd by John – Approved; Motion to approve John as Secretary by Gloria, 2nd by Jim - Approved**
4. Approval of February 1, 2018 Minutes - **Motion to approve by Gloria, 2nd by Jim - Approved**
5. Election Officials – February Appointments - Reference State Law 24.2:115 – **Laura Sanborn is not able to serve as an Election Officer this year. Motion to approve the appointment of the Steve Webb as an Officer of Election by Gloria, 2nd by John - Approved**
6. Other – if needed – **Emilie reviewed the new security system installed with the Board. It is installed and fully operational as approved by the Board last month.**
7. Dates to Remember
 - a. June 12, 2018 – Primary Election **Dual Primary Senate Race (R&D) – House Race (D only)**
 - b. June 13, 2018 – Primary Election – Certify Primary Election results to the State Board of Elections – State Law 24.2:671,672
 - c. June 25-26 – Virginia State Board of Elections training – normally attended by the Registrar and Board Members – Reference State Law 24.2:106 **Emilie made reservations for herself and all Board members to stay at the Doubletree Hotel the nights of June 24 and 25**
 - d. **June 4 @ 3:30 PM** – Training of Chiefs, Vice Chiefs and other leaders on the new Optical Scan voting machines – Reference State Law 24.2-115
 - e. **June 4 @ 3:30 PM** - Training of Election Officials not less than three days or more than 30 days before each election – State Law 24.2-115

- f. _____ – Election Machines – Equipment testing and certification at least 30 days before each election Reference State Law 24.2:632
- g. November 6, 2018 – Election – U. S. Senator and House of Representative, and City Council
- h. November 7, 2018 – 10 AM Certify Election Results to State – Reference State Law 24.2:671
- i. **June 12, 2018** Registrar – Submit annual review by August 1st – Reference State Law 24.2:109.1
- j. April 11, 2018 2PM – Gary Ellis from ELECT visiting Buena Vista – invite City Manager

Note: All meetings shall be conducted in accordance with the Freedom of Information Act (Reference State Law 24.2-107 and 2.2-3707).

Adjourned meeting at 10:35 AM.

Post